



PINELOCH SUN BOARD  
MEETING MINUTES  
December 17, 2022



The Dec 17th, 2022, meeting of the Pineloch Sun Board of Directors was called to order 9:05 AM. The board meeting was held at the clubhouse and also via Zoom. President Mark Selin was presiding the meeting.

**[A copy of the Zoom meeting presentation can be found on the PLS website under "Documents, Board Meetings, 2022, Dec 17th".](#)**

**Roll Call:**

<b><u>Board Member</u></b>	<b><u>Present</u></b> <b><u>Clubhouse - Zoom</u></b>
Mark Selin- President	X
Bob Pirog – Secretary	ZOOM
Bonnie Steinlein – Treasurer	Excused
Ken Dorn	ZOOM
Jeremy Baker	X
Celestina Murphy	ZOOM
Cristine James (Member-at-Large)	X



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**PLS Board Roll Call – Mark**

1. The December 17<sup>th</sup> Board Meeting was called to order at 9:05AM.
2. Roll call was taken, all members present (or via Zoom) except Bonnie, she was excused from the meeting.

**Kick-Off Meeting – Mark**

1. Mark showed the slide with the Online Meeting Rules, Agenda and the Board Members.
2. Mark also went over the Guiding Principles that the board uses.
3. Mark entertained a member request, one issue regarding water was discussed. Loren will look into the situation and it will be taken offline.

**Committee Reports**

**Treasurer – Mark for Bonnie**

1. Mark reviewed the December, 2022 “at a glance” treasurer report for Bonnie, PLS in a healthy financial position.
2. Mark highlighted the credit card expenses, with diesel being the largest expense.
3. Mark also noted the “AR Aging” being north of normal. Will talk with Accounting Firm on this.

**Architecture – Bob**

1. For reporting period, we had 3 tree removal requests (all approved), and 0 building requests.
2. Please remember that ALL tree removal or building requests must be pre-approved before any work commences.
3. New Architectural Request forms are located on the PLS website (Under Forms).



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### **Communication - Celeste**

Communicate and reach out to our members through Treetop Times, PLS website and Facebook. Links to Treetop Times on website.

1. **Facebook Page** - This is best way to get quick information and reach out to the community. **The website will be monitored for negative comments, so please help us out with only constructive comments. Thank You.**
2. **PLS Website** – You can find “What Happening” and “What’s New” on the homepage ([PineLochSun.org](http://PineLochSun.org)) along with links to the live cam, meeting minutes and other helpful items.
3. **Mailed Letters** – We also send out physical letters when we must ensure every member receives the information.
4. **Treetop Times eNewsletter** - We send out our eNewsletter whenever we have important information and fun facts to get out to our members.
5. For winter months and gate closures, please check Facebook/website/Tree Top Times.
6. Adding Firewise Info –Firewise information will be added to the communication section.
7. Also located in the Clubhouse there is an Information/Message board that contains information.
8. Board of Director Emails – If you need to reach the Board directly, email us at [“PineLochBOD@gmail.com”](mailto:PineLochBOD@gmail.com)
9. Phone Number – 509-649-2850
10. Email Address Will be changing in near future, stay tuned)
11. Board of Directors – [PineLochSunBOD@gmail.com](mailto:PineLochSunBOD@gmail.com)
12. Website – [PineLochSun.org](http://PineLochSun.org)

### **Community**

Driven by member feedback, the PLS Board discussed whether there was a need for any updates to our by-laws and/or R&R regarding “unsightly clutter” on properties. As a Board we will not be making determinations around what constitutes “unsightly clutter” on an individual’s properties.

As a community, we feel members are responsible and we feel it more important to encourage members to police cleanup and Firewise their properties.

Ken needs to provide input into this topic, once his input is received, the Board will discuss this matter.



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**Firewise – Jeremy**

1. 870 hours logged YTD. If not already done so, please log all (2022) hours before the cut-off on December 31, 2022. You can also send to Jeremy at [jeremybaker99@gmail.com](mailto:jeremybaker99@gmail.com) or by using the Firewise Tracking form on the website. New tracking starts January 1, 2023. We applied for a \$5K grant and will know by early Q2 if we are awarded.
2. Little Arizona – Gate is locked and you will need a code from the lodge to access. Please remember Little Arizona is for branches and other debris only. No pine needles, construction waste or garbage. If Little Arizona becomes a dumping ground for materials that are not suppose to be there. If you see people dumping any unwanted materials, please use this opportunity to inform and educate that member.
3. Chipper scheduled for after Memorial Day and again after Labor Day weekend. More to come as we get closer to these dates.

**Roads & Maintenance – Ken**

1. Rebuilt tiller on snowcat and grooming has commenced.
2. Grooming Schedule:  
Monday pm / Tues am  
Thursday pm / Friday am  
Saturday pm / Sunday am  
**Note:** This schedule may change due to weather and/or equipment issues
3. PLS's Truck, Skid-Steer & Backhoe are ready for the season and we rented a 544 Front End Loader in preparation for snow removal.
4. Lodge is ready for the winter.
5. Plan and schedule for Little Arizona debris burning.



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**Technology – Celeste**

1. A big thank you to Loren and his son for setting up the new camera feeds! You can check them out under the camera section on the PLS website.
2. New PLS email address:  
[PinelochSun@outlook.com](mailto:PinelochSun@outlook.com)
3. The Lodge hooked up to Live Fubo TV, streaming thru the Fire Stick. We get live streaming of our local channels plus most of the channels we had with cable and all the sports we need.

**Water – Mark**

1. Leak in Division 3 fixed in October.
2. DOH reporting up to date
3. Obtaining fee estimate for secondary well.
4. Variable speed primary well pump ordered.
5. Purchasing 1.5" hose nozzles to increase flow rates for wildland fire suppression via doghouse locations in Divisions 1 & 2.

**Get In Touch**

1. Phone Number – 509-649-2850
2. Email Address – [PinelochSun@outlook.com](mailto:PinelochSun@outlook.com)
3. Board of Directors – [PinelochSunBOD@gmail.com](mailto:PinelochSunBOD@gmail.com)
4. Website – [PinelochSun.org](http://PinelochSun.org)

**The meeting was adjourned at 9:59 am. All Board members in attendance approved.**

The next tentative board meeting will be March 2023, info will be sent out to membership with information regarding the date and time of the next meeting.



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**Contact information:**

1. To reach the board as a whole (recommended approach) the email address is:

[PinelochSunBOD@gmail.com](mailto:PinelochSunBOD@gmail.com)

- |                           |                         |
|---------------------------|-------------------------|
| ○ <b>President/Water:</b> | <b>Mark Selin</b>       |
| ○ <b>Secretary:</b>       | <b>Bob Pirog</b>        |
| ○ <b>Treasurer:</b>       | <b>Bonnie Steinlein</b> |
| ○ <b>Roads/Maint.</b>     | <b>Ken Dorn</b>         |
| ○ <b>Firewise</b>         | <b>Jeremy Baker</b>     |
| ○ <b>Communication</b>    | <b>Celestina Murphy</b> |
| ○ <b>Member-at-Large</b>  | <b>Christine James</b>  |

Read and Approved as Printed

***Mark Selin (Electronically Signed)***

Mark Selin - President - PLS Board

**Jan 24, 2023**

Date

***Bob Pirog (Electronically Signed)***

Bob Pirog - Secretary - PLS Board

**Jan 21, 2023**

Date