



## Pineloch Sun Beach Club



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**Pineloch Sun Beach Club realizes that members would like to use the clubhouse for private events.**

**The association also realizes that the entire membership has rights of usage.**

**With these concerns in mind the Pineloch Sun Board adopts the following as the Clubhouse Use Policy. Failure to follow this policy may result in loss of clubhouse privileges or monetary fines.**



## Pineloch Sun Beach Club



### **MEMBERSHIP CLUBHOUSE USE POLICY**

- **Members must be in good standing. Dues are current.**
- **Event must have no more than 30 attendees**
- **Member must be present at all times**
- **Member is responsible for the actions of their guest.**
- **Member is responsible for all damages**
- **Member must ensure that other members have access to the facility at all times.**
- **Events must take place during normal Clubhouse hours.**
- **Members are responsible for all cleanup. Check list attached.**
- **Event must be held in the Jacobs Room and lake side deck only.**
- **Event may not monopolize the Main room, barbeque, pool area and kitchen.**
- **Event must be scheduled with the office 2 weeks in advance.**

**The intent of these rules is to ensure that the facilities can be enjoyed by all the members.**

**I have read the rules and policy and agree to these terms.**

\_\_\_\_\_  
Members signature

\_\_\_\_\_  
Date



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## CLEAN UP CHECK LIST

### KITCHEN

- WASH DISHES AND RUN DISHWASHER.
- WIPE DOWN ALL SURFACES.
- SWEEP/MOP FLOOR.
- CLEAN OUT REFRIGERATOR.
- BAG ALL GARBAGE AND PLACE IN OUTSIDE CAN. STAFF WILL ADVISE.

### JACOB'S ROOM

- WIPE DOWN ALL SURFACES.
- VACUUM CARPET.
- RETURN FUNITURE TO ORIGINAL LOCATION.
- BAG ALL GARBAGE AND PLACE IN OUTSIDE CAN. STAFF WILL ADVISE.
- PUT AWAY EXTRA TABLES AND CHAIRS

### MAIN ROOM

- SWEEP/MOP FLOOR.
- VACUUM RUGS.
- RETURN FUNITURE TO ORIGINAL LOCATION.
- BAG ALL GARBAGE AND PLACE IN OUTSIDE CAN. STAFF WILL ADVISE.

### BARBEQUE AREA

- CLEAN GRILL.
- WIPE DOWN OUTSIDE OF BARBEQUE
- RETURN UTINSELS TO KITCHEN
- TURN OFF GAS
- COVER BARBEQUE
- BAG ALL GARBAGE AND PLACE IN OUTSIDE CAN. STAFF WILL ADVISE.

### POOL AREA

- PICK UP ALL POOL TOYS
- BAG ALL GARBAGE AND PLACE IN OUTSIDE CAN. STAFF WILL ADVISE.
- NO GLASS IN POOL AREA